

| Most Useful               | PC Shortcut    | Mac Shortcut   |
|---------------------------|----------------|----------------|
| Maximize Screen           | Ctrl 0         | Cmd 0          |
| Zoom In                   | Ctrl +         | Cmd +          |
| Zoom Out                  | Ctrl -         | Cmd -          |
| Pan (with Hand Tool)      | Spacebar Mouse | Spacebar Mouse |
| Undo                      | Ctrl z         | Cmd z          |
| Redo                      | Ctrl y         | Cmd y          |
| Copy                      | Ctrl c         | Cmd c          |
| Cut                       | Ctrl x         | Cmd x          |
| Paste                     | Ctrl v         | Cmd x          |
| Show/Hide Rulers          | Ctrl r         | Cmd r          |
| Increase Tool Size        | ]              | ]              |
| Decrease Tool Size        | [              | [              |
| Set Default Colors        | d              | d              |
| Reverse Back/Front Colors | x              | x              |
| Increase Brush Hardness   | Shift ]        | Shift ]        |
| Decrease Brush Hardness   | Shift [        | Shift [        |
| Select All                | Ctrl a         | Cmd a          |
| Deselect                  | Ctrl d         | Cmd d          |

| Layer Actions             | PC Shortcut  | Mac Shortcut |
|---------------------------|--------------|--------------|
| New layer                 | Shift Ctrl n | Shift Cmd n  |
| Duplicate Layer           | Ctrl j       | Cmd j        |
| Group Layers              | Ctrl g       | Cmd g        |
| Ungroup Layers            | Shift Ctrl g | Shift Cmd g  |
| Merge Layers              | Ctrl e       | Cmd e        |
| Merge Visible Layers Only | Shift Ctrl e | Shift Cmd e  |

| Auto Adjustments | PC Shortcut      | Mac Shortcut       |
|------------------|------------------|--------------------|
| Auto Smart Fix   | Alt Ctrl m       | Option Cmd m       |
| Auto Levels      | Shift Ctrl l     | Shift Cmd l        |
| Auto Contrast    | Alt Shift Ctrl l | Option Shift Cmd l |
| Auto Color       | Shift Ctrl b     | Shift Cmd b        |
| Auto Red Eye Fix | Ctrl r           | Cmd r              |

## Using Shortcuts

### Enact shortcuts by:

Hold down the first key and then pressing the second key.

### In the case of multiple keys:

Hold the first two or three keys down and then press the last key, which is usually a letter.

## Additional Shortcuts

These shortcuts are the most commonly used. Adobe has implemented over a hundred additional keyboard shortcuts, many less used.

For a link to *Photoshop Elements Keyboard Shortcuts* follow the URL below:

[www.phototree.com/kwik/AA](http://www.phototree.com/kwik/AA)